

To: Verizon, Telcordia and Frontier Chapter Presidents,

The 2003VeriZon/Telcordia/Frontier Pioneer Training Conference will take place Friday, May ??, 2003 through Saturday, May ??, 2002 at the ?????????? located at ??????????????????????????????, Valley Forge, PA. . The Conference will begin at 1:00 p.m. on Friday and conclude with dinner Saturday evening.

Please see the attachment which outlines the Conference costs, guidelines for attendees and a sample of the weekend's agenda.

In order to accommodate a timely registration of attendees, a list of all the attendees and partners attending from your Chapter, to Valley Forge, is required. Please note the attendee guidelines in the attachment.

Please forward your list of invitees to Magnolia Smith at:

WWW.verizonpioneers.com/registration

Please include: NAME, TITLE (if any), ADDRESS and PARTNER'S NAME, if attending.

Your complete list is required by **Monday, February 24, 2003.**

I look forward to your participation in this Pioneer Celebration and Training Conference.

Yours in Pioneering,
Cal Frost – Vice President
VeriZon/Frontier/Telcordia Pioneers

**VERIZON/FRONTIER/TELCORDIA PIONEERS
TRAINING CONFERENCE
MAY ?? & ??, 2002
GUIDELINES FOR THE CONFERENCE**

ATTENDEES:

- a. Up to 20 attendees per Chapter.
2002/2003 Current President, 2002/2003 Current Vice President, Incoming President 2003-2004/2005, Incoming Vice President
2003-2004/2005, Current and incoming Life Member Reps,
Hall of Fame recipient, Partners and any other Member or Guest of your Chapter.

CONFERENCE COSTS:

Chapters/attendees will be responsible for the following:

- a. Making their own reservations at the hotel by April 28, 2003.
MUST BE REGISTERED ON THE REGION WEB SITE FIRST
Hotel information:
- b. Hotel accommodations.
The room rate is \$?? plus ??% tax (\$?.??) per night.
1 night=\$87.36; 2 nights=\$174.72; 3 nights=\$262.08
- c. Transportation To/From the Conference (Air, Bus, Auto, Shuttle)

AIRPORTS:

TRAIN:

HOTEL SHUTTLE

MEALS: Meals above and beyond Friday evening dinner,
Saturday breakfast, lunch and dinner, are the responsibility of the attendee.

- d. Any other incurred expenses by the attendee.

REGISTRATION:

CHAPTER PRESIDENTS:

E-MAIL YOUR LIST OF ATTENDEES BY **FEBRUARY 24, 2003** TO:

Magnolia Smith at www.verizonpioneers/registration

Don't forget to include the following:

ATTENDEE NAME

TITLE

ADDRESS

PARTNER NAME (if coming)

A confirmation package will be sent to the individual attendee with detailed information prior to the Conference.

ABBREVIATED AGENDA:

THURSDAY/ FRIDAY (5/? OR 5/?)
CHECK-IN

FRIDAY - MAY ??, 2003

PRESIDENT'S TRAINING BEGINS (8:00 A.M. – 12:00 P.M.)
MEETING OPENING (1:00 P.M.)

OPENING REMARKS

INTRODUCTION OF GUESTS

ROLL CALL

KEY OPERATING COMMITTEES

RECOGNIZING OUR ACCOMPLISHMENTS FOR 2001/2002

RECOGNIZING OUR CORPORATE PARTNERS

TPA VISION FOR 2003

MOVING INTO THE FUTURE

EVENING DINNER EVENT

SATURDAY – MAY ??, 2003

MEETING OPENING (8:00 A.M.)

INTERACTIVE WORKSHOPS - (8:30 A.M.- 11:30 A.M.)

PRESIDENT'S TRAINING (cont)

INDIVIDUAL WORKSHOPS

LMC RECOGNITION LUNCHEON (12:00PM-1:00 P.M.)

PRESIDENT'S TRAINING (cont) (1:30 P.M.-4:30 P.M.)

INDIVIDUAL WORKSHOPS - SESSION2 (1:30-4:30)

MEMBER VOLUNTEER ACTIVITY

SATURDAY EVENING

DINNER & ENTERTAINMENT (7:00 P.M. - 10:00 P.M.)

MEMBER VOLUNTEER ACTIVITY PRESENTATIONS

HALL OF FAME PRESENTATIONS

CONFERENCE CONCLUDES.