

## VFFT Group Voting Guidelines

This committee was formed to establish guidelines for any motions that needed to be voted on at VFFT face to face meetings or conference calls. We all agreed that any motion should be handled the same way at a face to face meeting as well as a conference call.

### 1) Who gets to vote?

The following was discussed and agreed upon by the committee members on the call:

- a) Only one vote per chapter. There are 19 chapters and if every chapter votes there will not be a tie. The hierarchy will be the President; Vice President; if these are not available it will be up to the Chapter President to choose someone from the chapter to vote as instructed by the chapters' executive board. Every Chapter must make an effort to have someone available.
- b) The Group VP shall be notified by a chapter president prior to the conference call/face to face meeting as to who will be voting for them if they expect to be absent.
- c) In the case of a tie the Group VP will cast the deciding vote.

2) As mentioned above all motions that need to be voted on will be handled the same way. This eliminates any confusion.

3) Quorum would equal a majority of the VFFT chapters (presently there are 19 chapters, thus a majority would be 10; once the WVA chapter becomes a Frontier chapter there will be 18 chapters and the majority will still be 10). For Verizon only votes a quorum would be a majority of the Verizon chapters (presently there are 16 Verizon chapters and a majority would be 9, once WVA becomes Frontier there will be 15 chapters and the majority will be 8).

4) All agenda items that could result in a motion must be publicized at least one week prior to the conference call/face to face meeting and included in the meeting agenda. This gives a Chapter president time to do a phone canvass with their chapter if needed.

5) All motions will be discussed first on the monthly call, which will allow someone to drop off the call after voting if necessary.

6) An initial overall voice count will be taken, if the vote indicates that everyone is voting yes, there are no no's or no abstentions the chapter by chapter recorded vote will be bypassed. In cases where a voice count was not unanimous a voice vote will be taken and recorded in the minutes identifying the motion, Chapter, name of person voting, their position on the Chapter and a "yes" or "no" vote. Voting will be done alphabetically by Chapter name.